

The Lynn Haven Commission held a regularly scheduled workshop on Monday, January 9, 2012 at 4:00 p.m. in the Commission Meeting Room of City Hall. The purpose of the meeting will be to discuss the City Commission Agenda for the Meeting to be held on 01/10/12 at 4:00 p.m. The meeting was *adjourned at 4:36 p.m.*

**CITY OF LYNN HAVEN  
CITY COMMISSION MEETING MINUTES  
JANUARY 10, 2012 - 4:00 P.M.**

Present: Walter T. Kelley, Mayor  
Joseph Ashbrook, Mayor Pro Tem/Commissioner  
Antonius G. Barnes, Commissioner  
Roger Schad, Commissioner  
Rodney Friend, Commissioner  
John B. Lynch, City Manager  
Robert C. Jackson, City Attorney  
Dennis Kiah, Assistant Police Chief

Mayor Kelley called the meeting to order and Commissioner Friend gave the Invocation. The Pledge of Allegiance followed.

**Item #3. Mayor's Report:** Mayor Kelley reported that he would be in Tallahassee on January 11, 2012 for FLM Fly-In for the 2012 Legislative Session.

**Item #4. Commissioner's Report:**

Commissioner Friend stated that the Centennial Committee will bury a time capsule @ 11:30 tomorrow @ Memorial Park and asked that everyone attend.

Commissioner Barnes reported that Mr. William Kornman, long time City resident and worked with the City on forestry issues, passed away in December.

Commissioner Ashbrook congratulated the Centennial Committee on a job well done regarding the 5k run.

Commissioner Schad thanked the Centennial Committee for all the hard work that they did this past year.

**Item #5. City Manager's Report:** **A. Employee of the Month - Dec. 2011:** Mr. Charles Green, Leisure Services, was awarded the Employee of the Month award for their hard work and dedication to the City.

**B. Supervisor of the Quarter - Oct. - Dec. 2011:** Mr. Howard Steele, Leisure Services, was awarded the Supervisor of the Quarter award for their hard work and dedication to the City.

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Mayor Kelley reported that a Country Music Festival is being considered for the Lynn Haven Recreation Park on March 17, 2012 .

**Item #6. City Attorney's Report:** No report.

**Item #7. Falcon's Ridge North - Preliminary Plat - Certificate of Concurrency/Development Order:** Falcon's Ridge North is located on the south side of 26<sup>th</sup> Street just east of the Air Force Railroad ROW and Shadow Ridge Subdivision; it will consist of 10 single family home on approx. 5.45 acres.

Motion by Commissioner Schad: To table Items #7 & #17.

Second to the motion: Commissioner Barnes.

On Vote:     Schad:            aye  
              Friend:          aye  
              Barnes:           aye  
              Ashbrook:       aye  
              Kelley:           aye

Motion passed: 5-0

**PUBLIC HEARING OPENED: 4:08 p.m.**

**Item #8. Center for Image-Guided Radiotherapy - Dr. Murshed, Certificate of Concurrency & Development Order:** The Center for Image-Guided Radiotherapy will be located at 2900 Hwy 77 just south of Dairy Queen on approx. 1.23 acres; the owner wishes to construct a 3,538 square foot medical office and treatment center.

City Attorney Jackson reported that this is a quasi-judicial hearing and any parties who plan to provide testimony should be sworn in at this time. Ms. Debbie Marley was sworn in.

If any commission members have had ex-parte communications it should be disclosed at this time: Mayor Kelley reported that he has spoke with staff; no other commission member has had any communication.

There was no audience participation.

**PUBLIC HEARING CLOSED: 4:12 p.m.**

**CONSENT AGENDA:**

**Item #9. Minutes: 12/13/11 - Regular Meeting**

Motion by Commissioner Schad: To approve as presented.

Second to the motion: Commissioner Ashbrook.

On Vote:     Schad:            aye  
              Friend:          aye  
              Barnes:           aye  
              Ashbrook:       aye  
              Kelley:           aye

Motion passed: 5-0

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**OLD BUSINESS:**

**Item #10. Second and final reading of Ordinance 954, Golf Carts:** City Manager Lynch read Ord. 954 by title only. This was the second and final reading.

Motion by Commissioner Schad: To approve Ord. 954 as presented.  
Second to the motion: Commissioner Barnes.

After audience participation the following vote was made:

On Vote:	Schad:	aye	
	Friend:	aye	
	Barnes:	aye	
	Ashbrook:	aye	
	Kelley:	aye	Motion passed: 5-0

**NEW BUSINESS:**

**Item #11. Discussion and possible action regarding approval of a Memorandum of Agreement with the U.S. Marshall Services:** Staff recommends to sign a MOA with the U.S. Marshall Service for the purpose of interoperability, officer safety and joint task force operation through use of the Lynn Haven Police Department Radio communications system.

Motion by Commissioner Ashbrook: To approve as presented.  
Second to the motion: Commissioner Schad.

On Vote:	Ashbrook:	aye	
	Schad:	aye	
	Friend:	aye	
	Barnes:	aye	
	Kelley:	aye	Motion passed: 5-0

**Item #12. Discussion and possible action regarding award of the CDBG - Housing Rehabilitation construction bids:** Staff recommends approval to award CDBG construction bids in accordance with the Bid Tabulation Form dated December 28, 2011:

1707 Illinois Avenue	Affordable Remodeling	\$15,767
1305 Wyoming Avenue	Affordable Remodeling	\$30,238
402 Michigan Avenue	Reject All Bids	

Motion by Commissioner Schad: To approve 1707 Illinois Ave. & 1305 Wyoming Ave. as presented.  
Second to the motion: Commissioner Barnes.



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This request is being made under the recommendation of the Board's money manager due to the fact that bonds (now 50% of the fund) are paying very small dividends. City Manager Lynch read Ord. 955 by title only. This was the first reading and no action was required.

**Item #16. First reading of Ordinance 957, Firefighters' Retirement System:** The Pension Board Attorney has drafted an ordinance amending Chapter 50, Article IV of the Code of Ordinances to ensure compliance with Florida State Statutes regulations; the definition of salary has been amended to limit pensionable compensation regarding overtime pay, unused annual leave paid at the time of retirement and the 1/3 of unused sick leave paid at time of retirement. City Manager Lynch read Ord. 957 by title only. This was the first reading and no action was required.

**Item #17. Discussion and possible action regarding approval of the Certificate of Concurrency & Development Order for Falcon's Ridge (Quasi-judicial hearing):**  
Tabled.

**Item #18. Discussion and possible action regarding approval of a Development Order for Dr. Murshed (Quasi-judicial hearing):**

Motion by Commissioner Ashbrook: To approve as presented.  
Second to the motion: Commissioner Schad.

On Vote: Ashbrook: aye  
Schad: aye  
Friend: aye  
Barnes: aye  
Kelley: aye

Motion passed: 5-0

**Item #19. Public Commentary:**

Ms. Libby Tunnell asked that the Centennial banners be placed back on the poles lining Hwy 77; the banners were removed during the Christmas holidays to allow for Christmas decorations.

City Manager Lynch reported that the banners would go back up.

Ms. Frances Wittkopf thanked the Commission & City Manager for all their help this past year regarding the Centennial Committee. She also stated that a thank you ceremony will be held on February 12 @ Roberts Hall.

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There was no further business to discuss and the meeting was *adjourned at 4:30 p.m.*

**APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2012.**

\_\_\_\_\_  
Walter T. Kelley, Mayor

**ATTEST:**

\_\_\_\_\_  
John B. Lynch, City Manager

Prepared by Laurie Baker