

There was a Plan Mobility Workshop held before the meeting.

**COMMUNITY REDEVELOPMENT AGENCY MEETING
TUESDAY NOVEMBER 14, 2017 – 3:01 P.M.**

Present: Margo Deal Anderson, Mayor
Rodney Friend, Mayor Pro Tem/Commissioner
Antonius G. Barnes, Commissioner
Dan Russell, Commissioner
Judy Tinder, Commissioner
Michael E. White, City Manager
Robert C. Jackson, City Attorney
Officer Mike Williams

Mayor Anderson called the meeting to order at 3:00 PM.

Item #2. Approval of meeting minutes from September 26, 2017.

Motion by Commissioner Russell: To approve as presented.
Second to the Motion: Commissioner Friend.

On Vote:	Russell	aye	
	Friend	aye	
	Barnes	aye	
	Tinder	aye	
	Anderson	aye	Motion passed: 5-0

Item #3. Discussion and possible action regarding the Storefront Assistance Program application for the LDB Holdings office at 700 Ohio Ave: CRA Director stated he received an application from Lewis Baber and his application is complete. His request is for \$6,253.25 and will be reimbursed at \$3,261.63 at 50%.

Motion by Commissioner Russell to award LBD the 50% reimbursement of \$3,261.63.
Second to the Motion: Commissioner Friend.

The Commission had much discussion about the reimbursement process and the wording on the application.

Rich Walker commented that it was a storefront to be reviewed. We need to adjust the store front program. It is under the old rules.

On Vote:	Barnes	aye	
	Friend	aye	
	Russell	aye	
	Tinder	aye	
	Anderson	aye	Motion passed: 5-0

Item #4. Discussion and possible action regarding the Storefront Assistance Program application for the Gun Depot store at 716 Ohio Ave. CRA Director stated this is the second application from Mr. Lewis Baber for a different project.

Motion by Commissioner Barnes: To approve approved as presented.

Second to the Motion: Commissioner Friend.

On Vote: Barnes aye

Russell aye

Tinder aye

Barnes aye

Anderson aye

Motion passed: 5-0

Item #5. Discussion and possible action regarding the update of the Storefront Assistance Program application: CRA Director stated he reviewed the store front assistance program and he agrees that there are some conflicting message. As long as we stick to the procedure it is predictable, as long as the applicant can produce all of the documents the CRA requested, they should be good. This is strictly storefront improvements. If we want to incentivize then we should look at other means, otherwise this application is sufficient.

Commissioner Russell stated that he met with the CRA Director. He feels the application is correct, the guidelines are clear but maybe the board has confused the entire process. Commissioner Tinder asked where did the board do wrong?

Commissioner Russell stated that ACE should have gotten the \$27,500 because they spent much more.

Mayor Anderson commented that the confusion was a new building and that ACE is part of a chain of stores. This program was meant for small local businesses.

Commissioner Russell stated that there were several discrepancies in what the Commission did. Commissioner Russell stated he was concerned about the application. Commissioner Friend commented that it's not a guaranteed amount for any business. It is "up to" an amount.

Commissioner Russell responded that the way it's written and the way we are reading it says something different.

Commissioner Barnes stated that maybe the board needs to delete the words "up to" City Attorney stated that this application should have predictability for the business owner, reserve the brand and rights, follow the guideline and get whatever the limits are. Maybe we should have the business owner come before the board and get a definitive decision and the board approve it.

Commissioner Friend stated he feels the words "up to" gives leeway, but would not like the applicants coming before the board. This program is a relief effort for the business owner.

Commissioner Tinder question the chain stores qualifying for this program.

Commissioner Russell said he was more concerned about the 50\50 match and the board's decision.

There was more discussion between the board members on the verbiage in the application and how to correct and communicate the application process, CRA policy and procedures concerning the application and storefront program.

Commissioner Russell pointed out page 3 it states that the City will match the amount. There was also discussion about the application process with ACE. The board agreed that the only application that was a problem was ACE. The Commission suggested sitting down with each applicant and going over the process with them, this way there would be no confusion.

Rich Walker stated that the only two applications that the City has had problems with were Mullins Pharmacy and ACE Hardware. He strongly recommended the board take a good look at this problem from a legal standpoint.

Motion by Commissioner Tinder: To table the conversation for the attorney to look over the application.

Second to the Motion: Commissioner Russell.

Attorney Jackson asked for clarification on this motion.

Commissioner Russell stated that the application needed to be very clear.

Commissioner Tinder withdrew her motion.

Commissioner Russell withdrew his second to the motion.

Commissioner Friend said for clarification asked the City Attorney to address the language and policy and leave the discretion to the CRA Board.

Motion by Commissioner Friend: Have the City Attorney address the language and policy on the application to make it clear to the applicant.

Second to the Motion: Commissioner Barnes.

On Vote:	Friend	aye	
	Barnes	aye	
	Russell	aye	
	Tinder	aye	
	Anderson	aye	Motion passed: 5-0

This item will be tabled until the next meeting.

Item #6. Discussion and possible action regarding the approval of the Sheffield Park Renovation (Phase II) change order: CRA Director stated that GAC quote was based on the Master agreement from the existing contract. Mr. Russell asked if it was already planned? CRA Director said yes.

Motion by Commissioner Friend: To approve the change order in the amount of \$71,791.80 as presented.

Second to the Motion: Commissioner Russell.

On Vote:	Friend	aye	
	Barnes	aye	
	Russell	aye	
	Tinder	aye	
	Anderson	aye	Motion passed: 5-0

Item #7. Public Commentary

Richard Walker wanted to know the balance in the CRA Trust Fund. Is it depleted? and where is it?

City Manager stated that we are currently working with Bay County on the this.

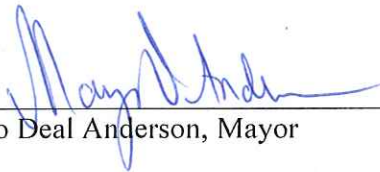
Mayor Anderson stated we don't yet have an answer from Bay County.

City Manager also commented on Sheffield Park renovations and new playground. All of the comments have been very positive.

Mayor Anderson agreed and stated so many people worked on this project for it to come to fruition.

Item #8. Adjourned: 3:47 P.M.

APPROVED THIS 12th DAY OF December 2017.



Margo Deal Anderson, Mayor

ATTEST:


Michael E. White, City Manager

Prepared by Vickie Gainer