

SCHOOL CROSSING GUARD

Police

NATURE OF WORK

Specialized work in the regulation of vehicles and pedestrian traffic in conjunction with the movement of children to and from school. Assignments are received from the Assistant Police Chief and are carried out in accordance with established procedures.

EXAMPLES OF DUTIES

School Crossing Guards assigned to school crossings shall report to the assigned crossing at the prescribed times and not leave the school crossing unattended; ensure the safety of children and pedestrians crossing the streets and highways at designated intersections. If unable to report for duty, the Communications Officer will be notified in sufficient time to allow for coverage of the school crossing, compliance with uniform regulations with respect to attire, equipment and appearance. At locations where traffic signal lights are operative, traffic shall be regulated by the control signal. Where no traffic signal lights are operative, guards may stop traffic to permit children and pedestrians to cross. Provide own transportation to and from the assigned post. To notify the Communications Officer immediately in the event of injury accident at or near the school crossing.

MINIMUM QUALIFICATIONS

Knowledge, Skills and Abilities

Ability to accept, obey and carry out orders and instruction. Understanding of laws, ordinances and regulations pertaining to traffic. Have a good understanding and ability to promote good public relations. Display a professional attitude in dealing with the public.

Training and Experience

Graduation from a standard High School or G.E.D. Complete School Crossing Guard Training.

Special Requirements

Must meet the physical and mental standards as prescribed by the City Personnel Policy.

CLASSIFICATION

Law Enforcement. FLSA non-exempt.

PAY GRADE: 112