

JESSE NELSON
MAYOR

VICKIE GAINER
CITY MANAGER

KEVIN OBOS
CITY ATTORNEY



COMMISSIONERS
BRANDON ALDRIDGE
PAT PERNO
JAMIE WARRICK
JUDY VANDERGRIFT

NOTICE

The public is invited to attend.

CITY OF LYNN HAVEN
Community Services Board Meeting
Thursday, March 2, 2023, at 10:00 AM
307 Ohio Avenue, Lynn Haven, FL 32444

1. Call to order.
2. Review and ratify Minutes from previous meetings lacking a quorum for December 14, 2022, July 21, 2022, March 24, 2022, November 18, 2021, and April 7, 2021.
3. City Staff updates.
4. Board Member updates.
5. Discussion of Board roles, duties, and process for member replacement.
6. Discussion of the next meeting.

**** IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTES, 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT CITY HALL NO LATER THAN 48 HOURS PRIOR TO THE PROCEEDING AT (850) 265-2121 FOR ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS AT (800) 955-8771 (TDD) or (800) 955-8770 (VOICE) FOR ASSISTANCE.**

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**CITY OF LYNN HAVEN
Community Services Board Meeting
December 14, 2022**

The Lynn Haven Community Services Board was convened on Wednesday, December 14, 2022, at 10:00 A.M. at the Garden Club, 307 Ohio Avenue, Lynn Haven, FL 32444.

Present:

Steve Summerbell, Secretary
Justin Ward, Director of Sports and Recreation
Ty Farris, Director of Parks and Grounds
Daric Freeman, Board Member
Glenda Butler, Resident

Absent:

Tim Brock, Board Member
Chris Forehand, President
Brian Justice, Board Member

Item #1. Call to Order: Being that there were not enough board members for a quorum this morning, there will not be an official meeting.

Item #2. Minutes from July 21, 2022, March 24, 2022, November 18, 2021, and April 7, 2021, Meetings: The minutes from these previous meetings had not been ratified since each of the subsequent meetings did not have the attendance required to have a quorum. Because there were not enough board members at

today's meeting, the minutes were unable to be ratified. These will be reviewed, discussed, and ratified at the next meeting.

Item #3. City Staff Updates: Although not an official meeting, those present did discuss a couple of items. Mr. Farris gave an update on the rebuild of James E Rogers Park and updated the board on the current tentative timeline for the completion of the Sports Complex, including the commission's approval to add Four (4) Pickle Ball Courts to the project. Mr. Ward updated those present on the upcoming Flag Football League and briefly discussed the Spring Baseball Season being currently planned with the expected completion of the Sports Complex fields by then.

Mr. Freeman stated the Winter Wonderland event was very well organized and felt it was the smoothest run of Winter Wonderland to date. Although there were no other specific updates, there was a discussion regarding the need for more events in Lynn Haven. The feeling is the community is hungry for additional events both small and large, in addition to the annual events hosted by the city. Mr. Freeman brought up the example of a potential Kite Festival at Kinsaul Park.

Item #4. Board member Updates: Due to a lack of quorum, there were no updates from board members.

Item #5. Public Comments: Mrs. Glenda Butler expressed concern about motorists continually speeding on W. 5th Street and adjacent to Kinsaul Park. Many do not even stop at the stop sign on 5th Street and Montana Ave. Mr. Farris will pass this concern along to LHPD.

Item #6. Discussion of Next Meeting: Discussed scheduling the next meeting for Thursday, February 9, 2023. Mr. Farris will email calendar invites for the tentative date to board members so a date can be agreed upon. The next meeting will be located at the Garden Club: 307 Ohio Avenue, Lynn Haven, FL 32444.

Chris Forehand, President

Steven Summerbell, Secretary

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CITY OF LYNN HAVEN
Community Services Board Meeting
July 21, 2022

The Lynn Haven Community Services Board was convened on Thursday, July 21, 2022, at 10:00 A.M. at the Garden Club, 307 Ohio Avenue, Lynn Haven, FL 32444.

Present: Brian Justice, Board Member
Ty Farris, Director of Parks & Grounds

Absent: Chris Forehand, President
Steve Summerbell, Secretary
Tim Brock, Board Member
Glenda Butler, Resident
Daric Freeman, Board Member

Item #1. Call to Order: Ty Farris and Brian Justice were the only two members to show up for this meeting and therefore not enough to have a quorum.

Item #2. Minutes from March 24, 2022, November 18, 2021, and April 7, 2021, Meeting: The minutes from the previous meeting have not been ratified since we did not have the attendance required to have a quorum. Because there were not enough board members at today's meeting, the minutes were unable to be ratified. These will be reviewed, discussed, and ratified at the next meeting.

The next meeting will be located at the Garden Club: 307 Ohio Avenue, Lynn Haven, FL 32444 and is tentatively set for October 13, 2022.

Chris Forehand, President

Steven Summerbell, Secretary

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**CITY OF LYNN HAVEN
Community Services Board Meeting
March 24, 2022**

The Lynn Haven Community Services Board was convened on Thursday, March 24, 2022, at 9:00 A.M. at the Garden Club, 307 Ohio Avenue, Lynn Haven, FL 32444.

Present: Daric Freeman, Board Member
Brian Justice, Board Member
David Howard, Director of Sports & Recreation
Ty Farris, Director of Parks & Grounds

Absent: Chris Forehand, President
Tim Brock, Board Member
Steve Summerbell, Secretary
Glenda Butler, Resident

Item #1. Call to Order: Not enough members were present to have a quorum.

Item #2. Minutes from Nov 18, 2021, and April 7, 2021, Meetings: Did not have a quorum and therefore did not conduct the official meeting to review and ratify the previous minutes.

Item #3. City Staff Updates: Mr. Howard gave an update on City Sports Leagues. Mr. Farris discussed the progress on the Sports Complex, the Concession contract, planting more trees at Bark Park, the Solar Tree, and the renewal of the

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Cemeteries and Cain-Griffin maintenance contracts. Briefly discussed the proposed redesign of James E. Rogers Park, and the latest on the Bayou Park & Preserve and the Rails to Trails Project.

Item #4. Board Member Updates: Mr. Summerbell did not give an update but participated in discussions presented by City staff.

Item #5. Public Comments: Mrs. Butler brought up a concern about speeding at A.L. Kinsaul Park. Discussion occurred and citizens will need to contact the police in the future.

The next meeting will be located at the Garden Club: 307 Ohio Avenue, Lynn Haven, FL 32444 on July 28, 2022.

Chris Forehand, President

Steven Summerbell, Secretary

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**CITY OF LYNN HAVEN
Community Services Board Meeting
November 18, 2021**

The Lynn Haven Community Services Board was convened on Thursday, November 18, 2021, at 9:30 A.M. at the Garden Club, 307 Ohio Avenue, Lynn Haven, FL 32444.

Present:

Steve Summerbell, Secretary

Ty Farris, Director of Parks & Grounds

Absent:

Chris Forehand, President

Daric Freeman, Board Member

Brian Justice, Board Member

Pat Perno, Board Member, Commissioner

Tim Brock, Board Member

Item #1. Call to Order: Not enough members were present to have a quorum.

Item #2. Minutes from the July 2021 Meeting: The July meeting was initially postponed, and the Board did not convene during that quarter. The Minutes from the April 7, 2021 meeting need to be ratified.

Item #3. City Staff Updates: Although only two members were present, Mr. Summerbell and Mr. Farris discussed updates on the Tree Giveaways, the proposed redesign for the James E. Rogers Park, and the latest regarding the Sports Complex.

Item #4. Board Member Updates: Mr. Summerbell had no updates.

Item #5. Discussion of Next Meeting: The next meeting is tentatively scheduled for March 24, 2022 and will be held at the Garden Club: 307 Ohio Avenue, Lynn Haven, FL 32444 on January 13, 2021.

Chris Forehand, President

Steven Summerbell, Secretary

DAN RUSSELL
MAYOR PRO TEM

VICKIE GAINER
CITY MANAGER

KEVIN OBOS
Legal Counsel



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**CITY OF LYNN HAVEN
Community Services Board Meeting
April 7, 2021**

The Lynn Haven Community Services Board was convened on Wednesday, April 7, 2021 at 10:00 A.M. at the Garden Club, 307 Ohio Avenue, Lynn Haven, FL 32444.

Present: Chris Forehand, President
Brian Justice, Board Member
Steve Summerbell, Secretary
Taylor Holmes, Director of Sports and Recreation
Ty Farris, Director of Parks and Grounds
Ethan Davis, Recreation Coordinator
Glenda Butler, Resident

Absent: Tim Brock, Board Member
Daric Freeman, Board Member

Item #1. Call to Order: Mr. Forehand called the meeting to order.

Item #2. Minutes from April 7, 2021 Meeting: Ms. Holmes asked if there was any objection or discussion for the previous minutes. Mr. Summerbell made a motion for approval. Mr. Justice seconded the motion. All in favor:

Chris Forehand: Aye
Steven Summerbell: Aye
Brian Justice: Aye
Daric Freeman: Absent
Tim Brock: Absent

Motion Passed: 3:0

Item #3. City Staff Updates: Mr. Farris discussed how the Friends at the Park was put on social media outlets, such as Lynn Haven Neighbors. We are looking for someone to volunteer for the 501C3. Porter Park has some updates coming: planting more trees, swings, chairs, and golf cart parking. Improvements are coming to the Bark Park at A.L. Kinsaul Park: irrigation, sod, and possibly a deck. Highway 77 is getting more trees planted and wildflowers. Discussion occurred about the shade sails that were placed at the splash pad at A.L. Kinsaul Park about how engineering is needed if we are going to replace the sails. Batchi Ball courts are possibly going down at A.L. Kinsaul Park. The City is looking for a sponsor. Bel Air will have updates coming soon such as pickleball, possible walking track, and consolidating the playground. Ms. Holmes updated everyone about sports and recreation activities. Sending flyers to Dominos is believed to have helped with sport registration. We would like to keep this up in the future and add a button at registration to see how many people saw the Domino's flyer for registration. Mr. Farris mentioned contacting Florida State University for Disc Golf course. Discussion occurred about contacting Bay District School for renting space for sports until complex is built. Going forward we are going to add all City events to the event calendar on the website. Discussed occurred about reducing sport prices in the future. Upcoming ideas for sports: adult kickball, adult flag football, adult softball, youth baseball, youth softball, and youth flag football. Tournaments in the future will be volleyball, basketball, and cornhole.

Item #4. Board Member Updates: Board members did not have much to say at this item because they actively participated in discussion on each item.

Item #5. Public Comments: Citizen brought up concern for speeding at A.L. Kinsaul Park. Discussion occurred and citizen will need to contact police in the future.

Item #6. Discussion of Next Meeting: Discussion on next meeting occurred to wait until July 2021 for the next meeting.

The next meeting will be located at the Garden Club: 307 Ohio Avenue, Lynn Haven, FL 32444 on July 28, 2021.

Chris Forehand, President

Steven Summerbell, Secretary

