

JESSE NELSON
MAYOR

VICKIE GAINER
CITY MANAGER

KEVIN OBOS
CITY ATTORNEY



COMMISSIONERS

SAM PEEBLES

PAT PERNO

JAMIE WARRICK

JUDY VANDERGRIFT

NOTICE

The public is invited to attend.

**CITY OF LYNN HAVEN
Community Services Board Meeting
Thursday, June 15, 2023, at 8:00 AM
307 Ohio Avenue, Lynn Haven, FL 32444**

1. Call to order.
2. Review and ratify Minutes from previous meeting on March 9, 2023.
3. City Staff updates.
4. Board Member updates.
5. Discussion of the next meeting.

**** IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTES, 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT CITY HALL NO LATER THAN 48 HOURS PRIOR TO THE PROCEEDING AT (850) 265-2121 FOR ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS AT (800) 955-8771 (TDD) or (800) 955-8770 (VOICE) FOR ASSISTANCE.**

825 Ohio Avenue • Lynn Haven, FL 32444
(850) 265-7520

JESSE NELSON
MAYOR

VICKIE GAINER
CITY MANAGER

KEVIN OBOS
CITY ATTORNEY



COMMISSIONERS

BRANDON ALDRIDGE

PAT PERNO

JAMIE WARRICK

JUDY VANDERGRIFT

CITY OF LYNN HAVEN
Community Services Board Meeting
Thursday, March 9, 2023

The Lynn Haven Community Services Board was to convene on Thursday, March 9, 2023, 10:00 AM at the Lynn Haven Garden Club, located at 307 Ohio Avenue, Lynn Haven, FL 32444.

PRESENT:

Steve Summerbell (Vice President)
Daric Freeman, Member
Tim Brock, Member
Brian Justice, Member
Justin Ward, COLH
Ty Farris, COLH

ABSENT:

Bobby Baker, Director of Infrastructure

Item #1. Call to order. Mr. Farris called the meeting to order.

Item #2. Review of Minutes from previous meetings. Members reviewed the previous minutes from meetings lacking a quorum. These minutes were from meetings held on December 14, 2022, July 21, 2022, March 24, 2022, November 18, 2021, and April 7, 2021. Members did not have any issues pertaining to any of the previous meeting minutes and Mr. Summerbell made a motion to approve them. Mr. Freeman seconded the motion. The vote to approve was as follows:

Steve Summerbell - Aye
Daric Freeman, Member - Aye
Tim Brock, Member - Aye
Brian Justice, Member - Aye

The motion to approve the previous minutes passed with a 4-0 vote.

Item #3. City Staff updates. Mr. Ward introduced himself to the board and gave a quick update on the Sports Complex and Leagues, his vision for the Sports & Recreation side of Community Services, and the need for input from the board regarding programming or tournament ideas.

Item #4. Board Member Updates. The members discussed the need to fill the current vacancy of the Board President, recently vacated by Chris Forehand. Mr. Summerbell (VP) stated that he is reluctant to commit to assuming the role of the Board President at this time. Mr. Freeman stated that he would like to assume the role if Mr. Summerbell declines. The members agreed that Mr. Freeman should assume that role. Mr. Farris stated that the Commission may have to approve the vacancy being that is an officer position. He will clarify and report back to the Board within a week. In addition, Mr. Farris stated the Board would need to submit the name of any persons proposed by the Board to fill the remaining Board vacancy. During this discussion, Mrs. Kathy Brust who was in attendance, asked to be considered for the vacant Board position. The vacancy and proposed members for consideration will be discussed during our next meeting.

There were no other board member updates.

Item #5. Discussion of Board roles, duties, and responsibilities. Mr. Farris provided a PowerPoint presentation showing the purpose, roles, and duties of the Community Services Board as shown on the City's website. Mr. Farris asked Board members for clarification on whether the current responsibilities as shown was provided to board members. He asked, because last week Mr. Forehand said he had not seen those duties before and prior to hurricane Michael, the duties of the Board were to be focused on vetting proposed recipients of athletic funding/scholarships to students and/or schools as the need was determined. The Board members had not seen the current website duties, but the only thing that seemed to concern them was the listed meeting of every other week. They were unanimous in agreement that the Board should meet Quarterly in lieu of bi-weekly.

Mr. Farris also presented a series of proposed projects for the upcoming year to include Hometown Heroes Banners for the month of July, proposed water and mound/pipe features at the Bark Park, and the Christmas Card Project. The Board discussed how they may be able to help coordinate a partnership with local businesses to help sponsor several of the projects. Mr. Farris stated that due to timing of soliciting for sponsors and submission of candidates by citizens wanting to participate, the Hometown Heroes Banner Program should be the current priority.

Item #6. Discussion of next meeting. Due to the need to coordinate the Hometown Heroes Banner Project, the Board agreed that we should meet again on March 30, 2023, at 8:30 AM.

**** IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA STATUTES, 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE N THIS PROCEEDING SHOULD CONTACT CITY HALL NO LATER THAN 48 HOURS PRIOR TO THE PROCEEDING AT (850) 265-2121 FOR ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS AT (800) 955-8771 (TDD) or (800) 955-8770 (VOICE) FOR ASSISTANCE.**

