

CITY OF LYNN HAVEN
PLANNING COMMISSION
REGULAR MEETING
October 3, 2023

The Lynn Haven Planning Commission's Regular Meeting was held on Tuesday, October 3, 2023, at 5:30 p.m., at the Garden Club:

Present: Robert Waddell, Chairman
Joseph Ashbrook
Jeffrey Snyder
Stanley Parron
Erik Nolte
Kenny Murphy
Amanda Richard, Planning Director
Vicki Harrison, Planning Specialist

Absent: Neil Jones, Vice Chairman

Board Chairman, Mr. Waddell stated Mr. Jones absence is unexcused as he did not notify staff of his absence prior to the meeting.

2. Approval of Regular Planning Commission meeting minutes of September 5, 2023
Mr. Snyder, made a motion to approve the September 5, 2023 minutes,

Second to motion: Mr. Parron

On vote: Ashbrook: aye
Murphy: aye
Nolte: aye
Snyder: aye
Parron: aye
Waddell: aye

Motion passed: 6 -0

3. Development Order Application; Grease Pro; 3119 E Hwy 390
This item is still in review and was not presented at this meeting.

4. Development Order Amendment Application; Shoreline Village Phase 1D; Villages at Mill Bayou

This item is still in review and was not presented at this meeting.

Ms. Richard stated that the City realized this morning that the Shoreline Village item would need to be pulled from the Agenda and that she did not cancel the meeting as the meeting had been public noticed.

The public notice requirement is fifteen (15) days prior to the meeting date for Planning Commission meetings. The public notices are advertised on the Bay County website.

Ms. Richard stated when submittals are not ready, it is usually because there are a few items that we are still waiting to be submitted at the time of the public notice. It is a judgement call as to if the item will be ready, and sometimes they are not. The item is placed on the agenda, and if the items are not received, then the item will be pulled from the agenda.

Ms. Richard stated the Planning Commission had told staff that they do not want items brought to them that are not ready, and with these two (2) items, the information was not submitted in time for the items to be presented to the board.

Ms. Richard commented that she is hopeful the Development Order applications for the Grease Pro and the City Library and Parking project will be presented at the November 7th Planning Commission meeting.

5. City Planner's Report

Ms. Richard thanked the board members for their attendance. Ms. Richard stated the new City Hall Grand Opening will be held on Tuesday, October 10th at 10:00am. She stated the grand opening will be catered and tours of the building will be offered. Ms. Richard stated the November meeting may still be held at the Garden Club; however, she will find out if the Planning Commission meetings will be held at the new City Hall.

With there being no further business or discussion, the meeting adjourned at 5:37pm.



Robert Waddell, Chairman

prepared by Vicki Harrison